



**YAU YIH YUN**  
**WCSCC**

**WELLINGTON CHINESE LANGUAGE PRESCHOOL**

**WCSCC**

**YAU-YIH-YUN**

**INFORMATION KIT 2009**

## INTRODUCTION

Welcome to WCSCC Yau-Yih-Yun (Wellington Chinese Language Preschool)

Please find enclosed the following information:

- Aims and objectives
- Session format
- Parent duty responsibilities
- Term dates 2009
- YYY Enrolment form
- WCSCC Enrolment form and Criteria for Membership

If you have any queries, please do not hesitate to contact a committee member, or email [yyc@kol.co.nz](mailto:yyc@kol.co.nz)

## **AIMS & OBJECTIVES**

### **AIMS:**

1. To foster/maintain the ability to communicate in spoken Cantonese.
2. To develop an appreciation of Chinese identity and values through the medium of the Chinese language.
3. To establish sources through which the knowledge of Chinese culture and heritage can be maintained.
4. To continue to foster goodwill, respect and understanding within the community

### **OBJECTIVES:**

1. To create a learning environment for parents and their pre-school age children, to encourage, complement and support Cantonese spoken in the community.
2. To enable contact amongst Cantonese speaking children.

## SESSION FORMAT

### SESSION TIMES

Saturdays - 10.00am - 12.00 noon

Wednesdays - 9.45 am - 11.45am

### TEACHING FORMAT

Under the guidance of the teacher:

- Introductory session for all children
- Includes greetings, routine songs, rhymes, language to settle children, music, etc.
- Tuition/story.
- Activity related to topic.

### MORNING TEA

- Children bring their own food and drink.
- Chinese tea is available for parents/caregivers.

### CRAFT TIME/ACTIVITY

- Under guidance of parent/caregiver and the teacher.
- Parent/caregiver assisted activities to reinforce topic of the day and to practice the language.
- Parents/caregiver and children tidy up.

### FINISH

- Familiar songs, 'Fong Hok Goh'.

## **SESSION FORMAT (cont'd)**

### **GUIDELINES/EXPECTATIONS**

- Punctuality – Parents to sign in on arrival (for civil defense purposes).
- Song sheets are available to be taken home.
- Craft activities and handouts to be put into scrapbooks supplied by YYY.
- Cantonese is the language to be spoken where possible.
- Parents/caregivers are to be actively involved in the sessions. Duty rosters will be drawn up (refer to 'Parent Duty Responsibilities').
- Let a core committee member know if you are leaving early (for the purpose of the Roll book & evacuation procedures).
- A parent/caregiver must accompany and be responsible for their child or children throughout the whole session.

## 2009 TERM DATES

Weeks	Term 1		Term 2		Term 3		Term 4	
	Wed	Sat	Wed	Sat	Wed	Sat	Wed	Sat
1	4-Feb	7-Feb	29-Apr	2-May	22-Jul	25-Jul	14-Oct	17-Oct
2	11-Feb	14-Feb	6-May	9-May	29-Jul	1-Aug	21-Oct	24-Oct
3	18-Feb	21-Feb	13-May	16-May	5-Aug	8-Aug	28-Oct	31-Oct
4	25-Feb	28-Feb	20-May	23-May	12-Aug	15-Aug	4-Nov	7-Nov
5	4-Mar	7-Mar	27-May	30-May	19-Aug	22-Aug	11-Nov	14-Nov
6	11-Mar	14-Mar	3-Jun	6-Jun	26-Aug	29-Aug	18-Nov	21-Nov
7	18-Mar	21-Mar	10-Jun	13-Jun	2-Sep	5-Sep	25-Nov	28-Nov
8	25-Mar	28-Mar	17-Jun	20-Jun	9-Sep	12-Sep	2-Dec	5-Dec
9	1-Apr	4-Apr	24-Jun	27-Jun	16-Sep	19-Sep	9-Dec	12-Dec
10	8-Apr Easter		1-Jul	4-Jul	23-Sep	26-Sep	16-Dec	19-Dec
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Wellington		
<b>Holidays</b>	Anniversary	21-Jan Monday
	Waitangi Day	6-Feb Friday
	Good Friday	10-Apr Friday
	Easter Monday	13-Apr Monday
	Anzac Day	25-Apr Saturday
	Queens Birthday	1-Jun Monday
	Labour Day	26-Oct Monday

School Terms		
	Term 1	Monday 4 February to Thursday 9 April
	Term 2	Monday 27 April to Friday 3 July
	Term 3	Monday 20 July to Friday 25 September
		Monday 12 October to Friday 18
	Term 4	December

## ENROLMENT & FEES

1. Enrolment is open to children up to, and including the age of 5 years (older siblings are welcome to attend the sessions provided that there are spaces available in the class). Their parents/caregivers automatically become a member of the pre-school committee and have the right to attend core committee meetings.
2. YYY fees are \$50 for a single child and \$30 for each additional child (where the second is older than 18 months) per term and are due by the second week of each term.
3. In addition, the Wellington Chinese Sports and Cultural Centre (WCSCC) charge an annual \$35 membership\* fee per family which is halved if the family joins in the second half of the calendar year.

Term 1 or 2	\$35.00
Term 3 or 4	\$17.50

Paid up WCSCC members receive the regular WCSCC newsletter and emails.

4. Cheques should be made out to 'WCSCC Yau-Yih-Yun' with the child's name written on the back and passed to the Treasurer, or a core committee member.
  5. Payment can also be made via internet banking. The account details are:  
030539-0179550-03, WCSCC - Yau Yih Yun, Westpac Bank.
- Please refer to WCSCC form titled 'Criteria for Membership' at the back of the information pack for a definition of 'Friends of Centre' membership status.

## **CONCERT PERFORMANCES**

During the year, the WCSCC Yau-Yih-Yun (YYY) performs in a number of concerts. These are good opportunities to promote Chinese cultural values and for children to dress up in traditional costume and sing Chinese songs to an audience.

YYY participates in three major events each year with around 10-15 + children singing 3-4 songs each time.

YYY performs in the Chinese New Year festivities early in the year, the Parent and Child Show in September and various WCSCC events and celebrations.

## PARENT DUTY RESPONSIBILITIES

A duty roster is drawn up and posted in the kitchen area. It is the responsibility of all parents/caregivers to check which day they are rostered on. If unable to do duty on the assigned day, then make arrangements to swap with another person.

### BEFORE THE SESSION:

- Arrive at 9.45 am (Saturday ) 9.30 am (Wednesday) to help the teacher set up activities for session.
- Prepare adults' morning tea. Boil jug, bring out cups and make Chinese tea.

### DURING SESSION:

- Prepare wash-up basin and towel for washing children's hands prior to and after morning tea.
- Clear away and wash/dry dishes after children have eaten.
- Have tables ready for craft/activity time.

### AFTER THE SESSION:

- Empty and wash teapots.
- Wash all brushes and lids to paint and any paste containers.
- Wipe down paint area if necessary.
- Vacuum.
- Put away toys.
- Stack chairs.
- Switch off kettle at wall.
- Empty rubbish bag and leave clean bag ready.
- Check that all power points have been switched off (including the heater).
- Take home any dirty washing; remember to return clean items as soon as possible.
- Ensure windows are closed.
- Switch off all lights, including those in the toilets.

- Lock back door.

## WCSCC Yau-Yih-Yun Enrolment Form

### CHILDREN DETAILS

Surname	English Name	Chinese Name (Chinese character)	Date of Birth (dd mm yyyy)

### PARENTS/FAMILY/CAREGIVER DETAILS

Surname	Parent(s)/Caregiver Name/s	Address	Phone
		E-mail:	Hm: Wk: Mob:
		E-mail:	Hm: Wk: Mob:

Fees per term: \$50 for single child, \$30 for each additional child where the second child is older than 18 months.

In addition to the above, WCSCC charge an annual \$35 membership fee per family pro-rated on a term by term basis for new enrolments as follows:

Term 1 or 2	\$35.00
Term 3 or 4	\$17.50

**WCSCC Yau-Yih-Yun Enrolment Form (continued)**

Allergies


Emergency Contacts

1.	Name:
	Hm:
	Wk:
	Mob:
2.	Name:
	Hm:
	Wk:
	Mob:

**WCSCC Yau-Yih-Yun Enrolment Form (contd)**

Cheques are payable to "WCSCC Yau-Yih-Yun" with the child/ren's name/s written on the back.

Please return the completed form to the Treasurer or Secretary, or send to:

The Treasurer – WCSCC Yau-Yih-Yun

C/- P.O. Box 541

Wellington

Please sign below if you consent to having your address and phone number printed on the Yau-Yih-Yun Phone List.

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Signature

Enrolment Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_